



## 2023 Registration Form & Code of Conduct

The Albany Local Farmers Market will strive to provide growers, makers, and sellers the opportunity to sell their goods while promoting wellness to the community. The Albany Local Farmers Market is held weekly on Thursdays from 3-6pm from June 1st to October 5th, 2023. The market is held in the Miller Carlin Parking lot located at 300 Railroad Avenue, Albany. Enter the Farmers Market set up area from Railroad Avenue. Each vendor gets approximately a 10x10 space. Spaces are taken on a first-come first-serve basis each week. You are welcome to start setting up as early as 1pm but as a courtesy to other vendors, please do not sell any products until 3pm. Our market is set up to sell locally grown produce, foods, plants, flowers, handmade crafts, art, etc. The cost is \$35 for the season.

Name of Seller: \_\_\_\_\_

Doing Business As: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

What do you plan to sell at the Albany Local Farmers Market?

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\_\_\_\_\_

\_\_\_\_\_

Does your product/good/service require a special license to sell to the public? \_\_\_\_ yes \_\_\_\_ no

*\*If yes, please attach a copy of your license*

As a seller at the Albany Local Farmers Market, **I agree to the following regulations and codes of conduct:**

1. The cost is \$35 for a season pass. Please submit payment for the season with your form.
2. One business per season pass
3. All vendors must have a vendor registration form that is filled out and signed and paid for prior to 3pm on the day they are set up. Vendors with unsigned registration forms may be asked to leave.
4. All vendors must keep space, tables, personal appearance, and all products clean and presentable
5. Discourtesy to patrons and vendors, obscene language, and “hawking” of goods not allowed
6. No smoking or alcoholic beverages allowed at the market
7. All produce sold must be locally grown.
8. Vendors selling processed products have the responsibility to be in compliance with MN State laws and Stearns County Health Department regulations and must submit all permits and licenses to the Albany Local Farmers Market committee
9. Vendors shall replace or refund to any patron who is dissatisfied with goods
10. Patron complaints should be reported or directed to the Advisory Team
11. Vendor complaints need to be submitted in writing to the Advisory Team
12. The Advisory Team has final approval of all vendors
13. Vendors will allow photos to be taken and published

**I agree to the Code of Conduct above:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_



## **\*VENDOR SPOTLIGHT\***

Please answer the questions below regarding yourself and/or your business. As a committee we would like to spotlight our vendors on our Facebook page throughout the season. These questions will help provide information about yourself/business for your spotlight.

- Tell us a little about yourself. (Where you're from, your family, etc)

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- When and where did your business originate from?

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- How long have you been in practice or doing your business?

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- Is this your full time job?

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- How long have you been a vendor for our market?

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- What items do you sell? What are your favorite items that you make/grow?

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- What are your hobbies or interests outside of your business?

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- Any other information you would like to share with us regarding yourself or your business

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**Please make a copy for yourself and send the original signed form along with a copy of any required license/permits and payment to:**  
*Albany Area Chamber of Commerce, % Farmers Market*  
*PO Box 634, Albany, MN 56307*